

# O T T A W A VISITORS CENTER

**Board Meeting Minutes  
March 26th, 2018**

**Present:** Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemann, Treasure DeWayne Cronkright, Scott Struchen, Mary Beth LeSeure, Executive Director Curt Bedei, Mary Olson, Hank Wolf, Chamber Director Boyd Palmer, City Liaison Reed Wilson **Absent:** Kevin Bressendorf, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio)

Meeting Called To Order 5:00pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	N/A	N/A	N/A
Chamber Report- Palmer	Boyd gave an overview of inquiries and needs from potential companies and investors. Project Columbus still running. Attended North Central meeting.	N/A	N/A
City Report- Wilson	New category for Ottawa In Bloom for 2018. Little City construction. 15 – 20 apt. requests in downtown. SRC Brew Fest. Wine Fest. New const projects. Chinese visits, American Riverboat	N/A	N/A

Next Board Meeting	April 23, 2018	N/A	N/A
Next Committee Meetings	Wednesday, April 11th, 2018– Operations 2p, Marketing 3p, Funding 4p, Finance emailed	N/A	N/A
Review of Minutes		1. Moved by Matt Skelly 2 <sup>nd</sup> by Scott Struchen	1. Motion to accept the meeting minutes from February 19 <sup>th</sup> , 2018. Motion carried
Old Business	1. CLE, L-D Mural – No new information to share	N/A	N/A

New Business	<ol style="list-style-type: none"> <li>1. New Board Members – Mary Olson will step down to concentrate on other projects. Board is asked to bring names of possible nominations to fill the board.</li> <li>2. Personnel – Dennis Bute has given his 2 week notice. OVC will search for new replacement.</li> <li>3. Building improvements/usage – Curt has collected some quotes for improvements. Meeting with City on April 4<sup>th</sup> for more details. Need gutters, but roof is good. Need formal proposals from contractors- license bonded cert. of insurance.</li> <li>4. OVC Budget – still waiting on a couple of adjustments and will present a final budget at April meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. N/A</li> <li>2. N/A</li> <li>3. Moved by Scott Struchen 2<sup>nd</sup> by Karen Zemann, DeWayne opposed</li> </ol> <p>Moved by DeWayne Cronkright 2<sup>nd</sup> by Karen Zemann</p>	<ol style="list-style-type: none"> <li>3 Motion to approved Bilyeue to do Gutters with approval from City – licensed, bonded, Certificate of insurance. Motion Carried.</li> <li>3. Motion to find a larger storage unit. Price and allowance by the City zoning.</li> </ol>
Directors Report	Looking For Lincoln status, Bi-Centennial meeting at museum, Marketing chart, morel posters and pamphlets	N/A	N/A

Committee Report	Operations – Matt S, Kevin B by google hangouts- contractors and work to be done Marketing – Mary Olson, Scott Struchen by phone – ads and new billboard Finance emailed – SENT - Karen Funding Committee – DNM	Moved by; Scott Struchen 2 <sup>nd</sup> by Mary Olson	Motion to place Finance report on file. Motion carried.
Adjournment	6:45pm	Moved by Kevin Bressendorf 2 <sup>nd</sup> by Kevin Steward	Motion to adjourn. Motion carried
Executive Session			

Minutes submitted by Karen Zemmann and typed by Curt Bedei, Meeting March 26th, 2018 - Quorum was established

Amended version to the board Meeting Minutes for February 19<sup>th</sup>, 2018

Listed under new Business-

New board members

During the Board Meeting in the month of January:

Matt Skelly was nominated as the Board Chair

Hank Wolf was nominated as Vice Chair

Karen Zemann retained as Secretary

DeWayne Cronkright retained as Treasure

Other board members are as listed *re new ad*

Kevin Bressendorf, Mary Beth Leseure, Mary Olson, Scott Struchen

During the Board meeting for February

Kevin Steward will be Board Chair for the month of April

Matt Skelly accepted his position as did Hank Wolf

Moved by Kevin Steward

2<sup>nd</sup> by Karen Zemann motion was carried